



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G V Community Café Pontrilas
on Wednesday 27th September 2023 at 6.30pm

No KPC/MW/104

Present

Councillor Mr K John Chance Chairman
Councillor Mr John Pring Vice – Chairman
Councillor Mrs Jennifer Evans
Clerk Mr M Walker

Also Present

Two further member of the public

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

Apologies received from Councillor Mrs Heather Adams, Councillor Mr Trefor Edwards and Lengthsman/Contractor Mr Terry Griffiths
Ward Councillor (to be elected)
BBLP Locality Steward Mr Paul Norris and Representative from the Police not present

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made

2.2 No written applications for dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/103 held on Wednesday 19th July 2023 were confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

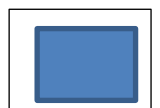
Herefordshire Council BACS Remittance Advice 3249032	£4,375.00
Part 2 Precept 2023-2024	

4.2 Invoices for Payment

Clerk's Salary August 2023 Gross	£345.89
Mileage	£24.93
Postage	£7.10
Tax £69.20 NIC £0.00	
Nett Pay £308.72	

Cheque 101155

Terry Griffiths Contracts Invoice No TGC2331	£528.00
<i>Kentchurch Parish Council Roads-routine maintenance July 2023 (1) 14-07-23 Inv No TGC2331</i>	
<i>Description of work carried out Specific Task</i>	
<i>Strim verges from GV Café to A465</i>	<i>Scope of Works As Required</i>
<i>Clear grids and clean out road gullies</i>	
<i>Clear receiving chambers</i>	
<i>Clear grips and reinstate leads</i>	
<i>Reinstate ditch leads</i>	
<i>Clear ditch headwalls</i>	
<i>Wash off street furniture</i>	
<i>Strim junction splays to maintain visibility</i>	
<i>Strim round grit bins</i>	



Roads Covered on this visit C1233

C1234 From B4347 to Spitehouse Rise

B4337 From C1233 to A465 Materials Marker Spray

***Joint Cheque 101156**

Terry Griffiths Contracts Invoice No TGC2372 £528.00

Kentchurch Parish Council Roads-routine maintenance August 2023 (2) 14-08-23 Inv TGC2372

Description of work carried out Specific Task

B4347 At junction with A465 Strim vegetation undergrowth off footway

Scope of Works As Required

Clear grids and clean out road gullies

Clear receiving chambers

Clear grips and reinstate leads

Reinstate ditch leads

Clear ditch headwalls

Wash off street furniture

Strim junction splays to maintain visibility

Strim round grit bins

Collect litter and rubbish from areas worked

Roads Covered on this visit

C1239 From parish boundary to B4347

U74007

C1234

From B4347 to parish boundary

C1230 From C1234 to parish boundary Materials Marker Spray

***Joint Cheque Number 001156**

Heartstart Training Course £150.00

Ewyas Harold Memorial Hall KPC 07/19/2023

Cheque Number 001157

Ryman Limited Invoice No INV GB 100002751 2023 1889 £149.99

Pierre Henry A4 4 Drawer Filing Cabinet

{Clerk authorised to pay by Credit Card}

Reimbursement Cheque Number 101158

Defib Store Limited Invoice No 30410 £61.19

Cardiac Science Powerheat G3 Pads (2 year life)

{Clerk authorised to pay by Credit Card}

Reimbursement Cheque Number 101159

Sonya Carey Pontrilas Shop & Post Office £20.00

Community Benefit Grant 20th September 2023 KPC 09/20/2023

Cheque 101160

Clerk's Salary September 2023 Gross £345.89

Mileage £23.22

Postage £0.75 pence

Tax £69.20 NIC £0.00

Nett Pay £300.66

Cheque 101161

HMR&C 2nd ¼ Payment July August September £207.60

Cheque Number 101163

Terry Griffiths Contracts Invoice No TGC2392 £528.00

Kentchurch Parish Council Roads-specific task September 2023 (1) Invoice No TGC2392

Description of work carried out: - Specific Task

Clear vegetation from kerb line and footway

Strim area of grassed embankment adjacent to footway

C1233

From end of high retaining wall to notice board area



C1234

At junction with B4347 Materials

Cheque Number 101164

22nd September 2023 Information Commissioners Office (ICO)

£35.00

Z9612633 DDR

All payments **Unanimously** approved by the Parish Council

4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Community Account	@ 10 th July 2023	£3,216.42
Community Account	@ 10 th July 2023	£2,657.84
Community Account	@ 19 th July 2023	£2,015.56
Community Account	@ 1 st August 2023	£1,839.57
Community Account	@ 1 st September 2023	£3,618.43
Community Account	@ 24 th September 2023	£4,718.71
Business Premium Account	@ 1 st September 2023	£8,809.81
Business Premium Account	@ 24 th September 2023	£10,714.79

31st August 2023 09.02 Transfer £2,500.00 from Business Account to Community Account

24th September 2023 17.08 Transfer £2,500.00 from Business Account to Community Account

Bank Reconciliations signed for both accounts

Proposed by Councillor Mr K John Chance Chairman and Seconded by Councillor Mrs Jennifer Evans

{The Parish Council Cheque Signatories are Councillor Mr K John Chance Chairman, Councillor Mr John Pring Vice – Chairman. Councillor Mrs Heather Adams and Councillor Mr Trefor Edwards}

5.0 Reports if available from:-

5.1 Ward Councillor (to be elected)

5.2 Memorial Hall Delegate Report

Delegate not present

Clothes Bin requires emptying

5.2i) Defibrillator Training 27th July 2023 at Ewyas Harold Memorial Hall at 6.30pm

Well attended evening. Donation given to Heartstart for Training Session

Certificates for all attendees

5.3 Police Report {if available}

No Police present and no report available

Speeding problems through Pontrilas Village and vehicle drivers using mobile phones whilst driving

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

7.0 Highways and Footpaths

7.1 To receive **new** information on any Parish Highway including Public Footpath Issues

B4347 Condition of road

B4347 Gutters over Bridge

B4347 Kentchurch Road

Trees above Defibrillator Telephone Kiosk - Clerk to send a letter to British Telecom

Bus Stop trees overhanging at Pontrilas over Footpath

Outside Scudamore House vegetation overhanging footpath

Lengthsman/Contractor Mr Terry Griffiths to undertake works

BBLP Locality Steward Mr Paul Norris to be invited to a day time meeting

Councillor Mrs Jennifer Evans to attend



7.2 Update on Lengthsman Grant & Match Funding Contract
All information sent to Balfour Beatty and reply received

7.3 Agree future work for the Lengthsman
Unanimously resolved for Lengthsman/Contractor Terry Griffiths (Contracts) to undertake maintenance days around the parish.
Any extra works to be authorised by the Clerk or Chairman

8.0 Planning Consultations

8.1 Planning Consultation No 232297 Land Opposite Spitehouse Rise Pontrilas

Proposed construction of a single dwellinghouse

“28th September 2023 16.12 Good afternoon,

Kentchurch Parish Council considered consultation No 232297 Land Opposite Spitehouse Rise Pontrilas at their re-scheduled meeting on the 27th September 2023.

Resolved :- Not to support the application .

The Parish Council have no objections in principal to the proposed design however a number of issues have been brought to their attention, in particular the proposed location of the access on to the C1234 which would be close to a blind junction with the B4347 as well as the proposed development towering over the properties in Scudamore Close.

Malcolm Walker Clerk to Kentchurch Parish Council”

8.2 Planning Consultation No 232409 The Vention Pontrilas Hereford HR2 0BD

Proposed extensions & alterations to dwelling & detached garage Full Householder

“28th September 2023 15.25 Good afternoon Laura,

Kentchurch Parish Council considered consultation No 232409 The Vention HR2 0BD at their re-scheduled meeting on the 27th September 2023

Resolved:- Unanimously to support the application

Malcolm Walker Clerk to Kentchurch Parish Council”

9.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

9th January 2023

Planning Consultation 224234 The Bothy Kentchurch Court HR2 0DB
Proposed alterations, extensions and a new studio outbuilding
as well as the removal of existing sheds and kennels

Planning Granted 3rd August 2023

21st March 2023

Planning Consultation 230675 Upper Ridway Barn Pontrilas HR2 0BN
Proposed track and garage
Planning Permission

Planning Permission Granted 8th August 2023

4th August 2023

Planning Consultation 232327 Agricultural Buildings at Meadows Farm & Crabbs Castle Pontrilas Herefordshire
Application to determine if prior approval is required for a proposed change of use of four agricultural buildings to create 1 no. smaller dwellinghouse and 2 nos. larger dwelling houses along with proposed building operations
(Part 3) Class Q - Prior Approval
This application is for a prior approval determination for a change of use and as such the new legislation does not require you to respond to this communication.

Prior Approval Is Not Required 12th September 2023

Correspondence

24th July 2023

Thank You letter sent to Mr Dave Roden
Reference Lengthsman works

31st July 2023

Letter sent to Pontrilas Court
Reference overhanging hedge / trees on footway opposite Pontrilas Court
No reply as yet



31st July 2023 13.15 Balfour Beatty / Herefordshire Council
Subject Flooding (Footways)
Blocked gully pipe from the railway tunnel to the first chamber
(Lengthsman has tried to clear without success)
C1233 Pontrilas Village
Location At entrance to the railway tunnel
Balfour Beatty Ref 11140709
FS-CASE-535677530

31st July 2023 15.58 Balfour Beatty / Herefordshire Council
Subject Highway Deterioration
C1234 Road surface has sunk and has broken up over the railway tunnel
C1234 From Bagwyllydiart to Pontrilas Co
Location Road surface C1234 over the railway
Balfour Beatty Ref 11140720
FS-CASE-535746580

31st July 2023 17.07 From: BT-HelpdeskNotifications@cbre.com Sent: 31 July 2023 13:43
Subject: Work Order Status for R3079523
Please find enclosed below detail of your recently raised call:-
WO# R3079523 Work Order Created Reference Number: R3079523
Reported Date: Jul 31 2023 1:43PM
Reporter Name: Malcolm Walker
Priority: P4
Estimated Completion: Aug 29 2023 1:43PM
Actual Completion: N/A
Building: Pontrilas ATE
Location: GND BALCONY
Problem: Grounds Maintenance (Shrub Clearance / Litter Picking / Weeding
etc):>HR0052A1 hedge/ trees are hanging over the bus stop and footpath
needs cutting back and general grounds maintenance health and safety issue as
walking on the road no risk to the building no site restrictions no access or
parking restrictions no environmental issues

Tuesday 29/08/2023 15:09 *Hello, Your request is completed!*
*Click Here to view completed request R182734 "Grounds Maintenance (Shrub
Clearance / Litter Picking / Weeding etc):>HR0052A1 hedge/ trees are hanging
over the bus stop and footpath needs cutting back and general grounds
maintenance health and safety issue as walking on the road no risk to the building
no site restrictions no access or parking restrictions no environmental issues" and
provide feedback. We look forward to hearing from you! Please do not respond to
this automated email.*

10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

11.0 Confirmation of Date, Time and Venue of the Next Meeting

The next Meeting will be an Ordinary Meeting of the Parish Council on Wednesday 15th November 2023 to be held in the G V Community Café Pontrilas and is due to commence at 6.30pm

Meeting declared closed at 8.35pm

Signed..........
Parish Council Chairman Councillor Mr John Chance

Dated this day the 15th November 2023